

## **Bowling Committee (BC) - Roles**

The Committee members are elected at the Bowling AGM. Each member has a vote should a contentious issue require a decision.

### **Chair**

This position is not specified in the Club's Constitution and is therefore not filled by vote at the AGM. The chair is agreed at the start of a BC meeting. The role is to chair the meeting and sign the agreed minutes. The chair does not have a casting vote.

### **Secretary**

He/She receives and sends correspondence on behalf of the committee. He/She is the contact for other clubs on bowling issues. He/She prepares the BC meeting agendas and minutes. He/She organises the Bowling AGM.

### **Captain**

He/She selects and manages the mens/ladies teams. He/she will appoint team managers to select teams. Team selection will be based on availability and player form, any disputes between players and team managers may be referred to him/her for arbitration and final decision. In consultation with the BC he/she decides what competitions are entered. He/she organises the internal men's competitions. If the Captain is a man the PC appoints a Ladies team manager and vice versa

### **Vice-Captain**

He/She fulfills the Captain's role when the Captain is unavailable, e.g. holiday, sickness or resignation.

### **Delegate**

He/She represents the Committee at the CBBA, Group 1 and County level.

### **Match Secretary**

He/She liaises with other clubs on dates for mixed friendlies. He/She sets dates for the Club's internal competitions, men's, ladies and mixed. He/She prepares a fixture list for the forthcoming season.

### **Delegates to Main Committee**

This position is specified in the Club's Constitution (9.2.5) as the Delegate and is not filled by vote at the Bowling AGM. The BC nominates two members, a man and a woman, from the BC for this role.

### **Member**

A member with no specified role is expected to actively support the committee.